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## CHAPTER 30 – PUBLIC SAFETY

### Article I – Emergency Services and Disaster Act (E.S.D.A)

30-1-1 Establishment. There is hereby created the County ESDA to prevent, minimize, repair and alleviate injury or damage resulting from disaster caused by enemy attack, sabotage, or other hostile action, or from natural or man-made disaster, in accordance with “The Illinois Emergency Services and Disaster Act of 1975,” and also, the “Illinois Emergency Management Agency Act.” (20 ILCS 3305)

This ESDA shall consist of the coordinator and such additional members as may be selected by the coordinator. (20 ILCS 3305/10)

**Section 30-1-1 (amendment 2 by Resolution 2009-01 adopted by the County Board March 23, 2009.)**

#### Resolution 2009-01

Whereas the current name of Jefferson County emergency services is known as the Jefferson County Emergency Service Disaster Agency (ESDA).

AND

The State of Illinois emergency services is now known as Illinois Emergency Management Agency (IEMA)

AND

It is desirable that local emergency service agencies adopt similar names to meet the current Homeland Security standards.

It is important that Jefferson County, Illinois take such action.

Therefore Be It Resolved

The name of Jefferson County, Illinois emergency services no longer be known as the Emergency Service Disaster Agency (ESDA) but now be Changed to be known as the Jefferson County Emergency Management Agency (EMA). Corresponding wording in Chapter 30 Public Safety Article 1 of the Jefferson County Code Book along with all other records shall be changed to reflect said change. This change in title shall take effect upon approval by the full County Board at its regular monthly meeting.

**Approved by the Jefferson County Board on March 23, 2009.**

**Ted Buck, T. R. Buck, Chairman County Board, Jefferson County, Illinois**

**Attest:**

**Connie Simmons, County Clerk & Recorder, Jefferson County, Illinois**

30-1-2 Coordinator. The coordinator of the county ESDA shall be appointed by the Chairman of the County Board with the advice and consent of the County Board, and shall serve until removed by same.

The coordinator shall have direct responsibility for the organization, administration, training, and operation of the ESDA, subject to the direction and control of the Chairman of the County Board as provided by statute.

In the event of the absence, resignation, death or inability to serve as the coordinator, the Chairman of the County Board or any person designated by him, shall be and act as coordinator until a new appointment is made and provided in this Chapter. (20 ILCS 3305/10)

30-1-3 Functions. The County ESDA shall perform such ESDA functions within the County as shall be prescribed in and by the State ESDA plan and program prepared by the Governor, and such orders, rules and regulation as may be promulgated by the Governor, and in addition shall perform such duties outside the corporate limits as may be required pursuant to any Mutual Aid agreement with any other political subdivision, municipality, or quasi-municipality entered into as provided by "The Illinois ESDA Act of 1975." (20 ILCS 3305/10)

30-1-4 Service as Mobile Support Team. All or any members of the county organization may be designated as members of a Mobile Support Team created by the director of the State ESDA as provided by law.

The leader of such Mobile Support Team shall be designated by the coordinator of the county ESDA organization.

Any member of a Mobile Support Team who is a county employee or officer while serving on call to duty by the Governor, or the State Director, shall receive the compensation and have the powers, duties, rights, and immunities incident to such employment or office. Any such member who is not a paid officer or employee of the county, while so serving, shall receive from the state reasonable compensation as provided by law. (20 ILCS 3305/8)

30-1-5 Agreement with Other Political Subdivisions. The coordinator of ESDA may negotiate Mutual Aid agreements with other counties or political subdivisions of the State, but

not such agreement shall be effective until it has been approved by the County Board and by the State Director of ESDA. (20 ILCS 3305/13)

30-1-6 Emergency Action. If the Governor proclaims that a disaster emergency exists in the event of actual enemy attack upon the United States or the occurrence within the State of Illinois of a major disaster resulting from enemy sabotage or other hostile action, or from man-made or natural disaster, it shall be the duty of the county ESDA to cooperate fully with the state ESDA and with the Governor in the exercise of emergency powers as provided by law. (20 ILCS 3305/7)

30-1-7 Compensation. Members of the ESDA who are paid employees or officers of the county, if called for training by the State Director of ESDA, shall receive for the time spent in such training the same rate of pay as is attached to the position held; members who are not such county employees or officers shall receive for such training time such compensation as may be established by the County Board. (20 ILCS 3305/8)

30-1-8 Reimbursement by State. The State Treasurer may receive and allocate to the appropriate fund, any reimbursement by the state to the county for expenses incident to training members of the ESDA prescribed by the State Director of ESDA, compensation for services and expenses of members of a Mobile Support Team while serving outside the county in response to a call by the Governor or State Director of ESDA, as provided by law, and any other reimbursement made by the state incident of ESDA activities as provided by law. (20 ILCS 3305/8)

30-1-9 Purchases and Expenditures. The County Board, on recommendation of the county coordinator of ESDA, may authorize any purchase or contracts necessary to place the county in a position to combat effectively any disaster resulting from the explosion of any nuclear or other bomb or missile, and to protect the public health and safety, protect property, and provide emergency assistance to victims in the case of such disaster, or from man-made or natural disaster.

In the event of enemy caused or other disaster, the county coordinator of ESDA is authorized, on behalf of the county, to procure such services, supplies, equipment or material as may be necessary for such purposes, in view of the exigency without regard to the statutory procedures or formalities normally prescribed by law pertaining to county contracts or obligations, as authorized by "The Illinois ESDA Act of 1975," provided that if the County Board meets at such time he shall act subject to the directions and restrictions imposed by that body. (20 ILCS 3305/10)

30-1-10 Oath. Every person appointed to serve in any capacity in the county ESDA organization shall, before entering upon his duties, subscribe the following oath, which shall be filed with the coordinator:

“I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend and bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of Illinois, and the territory, institutions, and facilities thereof, both public and private, against all enemies, foreign and domestic; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. And I do further swear (or affirm) that I do not advocate, nor am I nor have I been a member of any political party or organization that advocates the overthrow of the government of the United States or of this State by force or violence; and that during such time as I am affiliated with the Jefferson County ESDA organization, I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States of this State by force or violence.” (20 ILCS 3305/20)

30-1-11 Office. The Chairman of the County Board is authorized to designate space in a county building, or elsewhere, as may be provided for by the County Board for the County ESDA as its office. (20 ILCS 3305/10)

30-1-12 Appropriation – Levy of Taxes. The County Board may make an appropriation for ESDA purposes in the manner provided by law, and may levy in addition for ESDA purposes only, a tax not to exceed five (5) cents per one hundred (100) dollars of the assessed value of all taxable property in addition to all other taxes, as provided by the “The Illinois ESDA Act of 1975;” however, that amount collectable under such levy shall in no event exceed .25 cents per capita.

**30-1-13 Emergency Powers** (Amendment 4 approved by the County Board on April 25, 2011, by Ordinance 2011-1.)

**In addition to any other emergency powers conferred upon the Chief Elected Office of the County, or his/her designee, he/she may:**

- a. Suspend the provisions of any regulatory ordinance prescribing procedures for the conduct of city or county business, or the orders or regulations of any city or county department if compliance with the provisions of the statute, order, or regulation would prevent, or substantially impede or delay action necessary to cope with the disaster or emergency.**
- b. Use all the resources of the county government and of each political subdivision of the county as reasonable necessary to cope with the disaster or emergency.**

- c. Transfer personnel or alter the functions of city or county departments and offices or units of them for the purpose of performing or facilitating the performance of disaster or emergency services.**
- d. Subject to any applicable requirements for compensation, commandeer or utilize any private property if considered necessary to cope with the disaster or emergency.**
- e. Request the relocation of all or part of the population from any stricken or threatened area in the county if relocation is considered necessary for the preservation of life or for other disaster mitigation purposes.**
- f. Prescribe routes, modes of transportation, and destinations in connection with necessary relocation.**
- g. Control ingress to and egress from a disaster area, the movement of persons within the area, and the occupancy of premises in it.**
- h. Suspend or limit the sale, dispensing, or transportation of alcoholic beverages, firearms, ammunition, explosives, and combustibles.**
- i. Make provisions for the availability and use of temporary emergency housing.**
- j. Impose a curfew upon all or any portion of the county thereby requiring all person in such designated and restricted curfew areas to remove themselves from public property, streets, alleys, sidewalks, thoroughfares, vehicle parking areas, or other public places. Physicians, nurses, and paramedical personnel performing essential medical services, utility personnel maintaining essential public services, firefighters, members of the news media upon showing of authorized press cards, emergency volunteers, and county, city, and State authorized law enforcement officers, and emergency management personnel may be exempted from such curfew. The curfew may be applicable to any such hours of the day or night as the Chief Elected Official of the county deems necessary in the interest of public safety and welfare.**
- k. Allocate, ration, or redistribute food, water, fuel, clothing, and other items deemed necessary.**
- l. A Chief Elected Official of the county may obtain vital supplies, equipment, and other properties found lacking and needed for the protection of the health, life, and property of the people, and bind the city or county for the fair value thereof.**
- m. A Chief Elected Official of the county shall order emergency management forces to the aid of other communities when required in accordance with the statutes of the State and may**

request the State, or a political subdivision of the State to send aid to the county to ease the disaster when conditions in the county are beyond the control of local emergency management forces.

This Ordinance passed by Voice Vote of a properly constituted quorum at a Full Board Meeting called in compliance with the Illinois Open Meetings Act on this 25<sup>th</sup> day of April, 2011.

**Benton Fitzjerrells, EMA Coordinator**

**Robert White, Chairman Jefferson County Board**

**ATTEST:**

**Connie Simmons, County Clerk & Recorder**

## Article II – Ambulance

30-2-1 Definitions. Unless otherwise specified, the term “Ambulance” means:

(A) Any privately or publicly-owned motor vehicle or aircraft, either helicopter or fixed wing aircraft, that is specially designed or constructed, and equipped, and intended to be used for and is maintained or operated for the transportation of patients, except any such motor vehicle or aircraft owned by, or operated under the direct control of the United States.

(B) “Attendant” means a trained and/or qualified individual responsible for the operation of an ambulance and the care of the patients whether or not the attendant also serves as driver.

(C) “Attendant-Driver” means a person who is qualified as an attendant and a driver.

(D) “Driver” means an individual who drives or pilots an ambulance.

(E) “Health or License Officer” means the County Clerk of Jefferson County, or other designated official.

(F) “Patient” means an individual who is sick, injured, wounded, or otherwise incapacitated or helpless.

(G) “Person” means any individual, firm, partnership, association, corporation, company, group of individuals acting together for a common purpose or organization of any kind, including any governmental agency other than the United States.

30-2-2 Emergency Ambulance Service Provided. According to the Illinois Compiled Statutes, 55 ILCS 5/5 -1053, the County Board is allowed to provide for emergency ambulance service to or from points within or without Jefferson County, contract with providers of ambulance service, limit the number of such services and adopt rules and regulations relating to ambulance service within Jefferson County. The County Board declares it a matter of public policy to insure the availability of adequate and continuing emergency ambulance service to the citizens in and about Jefferson County. The County Board has determined there is a need for adequate and continuing emergency ambulance service within Jefferson County and that the Jefferson County Board desires to establish an environment where it is economically feasible for emergency ambulance service to be provided by private enterprise. (6/19/2006)

30-2-3 Limit to the Number of Ambulance Services. The County Board has further determined it a matter of public policy to limit the number of ambulance services within Jefferson County. (55 ILCS 5/5-1053(c)(3). This determination has been made after careful consideration and input from persons associated with the Hospitals in Jefferson County, the Emergency Medical systems (EMS) administrators, including the EMS Director and the EMS Coordinator, other elected officials, private citizens of Jefferson County, and interested health care providers. Thus, the Jefferson County Board is of the unalterable opinion that the area of

Jefferson County cannot support more than a limited number of private providers of ambulance services so as to effectively and efficiently maintain the expected level and quality of services at a reasonable cost to the citizens of Jefferson County. (6/19/06)

30-2-4 Determination of Number of Private Enterprise Emergency Ambulance Services. The County Board shall limit the number of private enterprise emergency ambulance services providing services to or from points within or without the area of Jefferson County to a number to be determined after the receipt and evaluation of emergency ambulance service proposals from interested and licensed private enterprise providers. Necessary contract(s) rules and/or regulations for the provision of these ambulance services shall be adopted at a later time once the private enterprise provider(s) is (are) chosen so that adequate provision will then be made for ambulance services consistent with the provisions and requirements of the franchises established by this ordinance. In the event a satisfactory contract cannot be negotiated with the provider(s) chosen, the County may proceed to negotiations with the other interested provider(s) without the necessity of publishing a new request for proposals for emergency ambulance services. (6/19/06)

30-2-5 Proposals from Licensed Providers of Emergency Ambulance Service. Proposals from licensed providers of emergency ambulance services shall be reviewed by the Jefferson County Board prior to the acceptance of ambulance service agreements or the grant of an exclusive franchise for the provision of emergency ambulance services. Those proposals shall be in writing and shall be substantially in accord in form and substance with the laws of the State of Illinois and the rules and regulations of the Illinois Department of Public Health as well as with specific Jefferson County standards which shall be separately published and approved by the Jefferson County Board. (6/19/06)

30-2-6 Number of Private Enterprise Emergency Ambulance Services. Jefferson County shall limit the number of private enterprise emergency services providing service to or from points within or without the area of Jefferson County to only one (1). (7/25/06)

30-2-7 Litton Ambulance Service as Designated Provider. Litton Ambulance Service shall be designated as a provider of ground ambulance services within Jefferson County. (7/25/06)

30-2-8 Ground Ambulance Service Transfers and Transports. The ground ambulance services contemplated by this Ordinance include only emergency transfers and transports. Ground ambulance service transfers and transports called upon during times of excess call volume or disaster pursuant to mutual aid agreements acquired and maintained by Litton Ambulance service will not be considered to be in violation of this Ordinance. (7/25/06)

30-2-9 Recitals and Provisions. The recitals and provisions of the final proposals submitted, were reviewed by the Land, Tax and Appointments Committee, and by the other individual members of the Jefferson county Board prior to the recommendation that one (1) ambulance supplier be granted a franchise by this Ordinance. In addition to the proposals, the Jefferson County Board in deciding whether to pass and adopt this Ordinance relied upon research and data accumulated over a period of more than a year. The Emergency Ambulance Service proposal of Litton Ambulance Service is therefore referenced and attached hereto as EXHIBIT A. The fees to be charged by Litton Ambulance Service for ambulance services it provides within Jefferson County, are directly related to the federal Medicare fee schedule, and accept Medicare assignment. (7/25/06)

30-2-10 Changes in Fees for Ambulance Service. Any changes in fees for ambulance service to be charged by Litton Ambulance Service must first be presented for discussion to the Service and fiscal Committees of the Jefferson County board and then approved in due course and upon proper agenda notice by the Jefferson county board at a regular or special meeting before any proposed fee changes can be charged and imposed. Any proposed fee changes will not be unreasonably denied or withheld by the Jefferson County Board. (7/25/06)

30-2-11 Severability. The invalidity of provisions or parts of provisions of this Ordinance or any rule or regulation pursuant thereto shall not affect the validity of the remainder of this Ordinance. (7/25/06)

30-2-12 Contract of Service. The Chairman of the County Board is authorized to enter a contract with Litton Ambulance Service to the extent that the contract is compliant with Sections 30-2-2 to 30-2-5 above and the proposal for service included therewith and with the Regulations of the Illinois Department of Public Health. Should the designated ambulance service fail or decline for any reason to enter an agreement with Jefferson County within thirty (30) calendar days from the date of the passage of this Ordinance, the matter shall be set again on the next available agenda of a regular or special meeting of the Board and another ambulance service may be then be designated. (6/25/06)

#### EXHIBIT A

Litton Ambulance Service, Inc made this proposal on July 3, 2006 for Jefferson County.

- Litton Ambulance Service Inc. proposes to perform the following service for Jefferson County:
  - Provide 24-hour seven-day-a-week emergency ambulance service to any resident of Jefferson County regardless of need, time of day, or mode of payment.

- Provide non-emergency ambulance transportation from local hospital to outlying hospitals for higher level of care.
  - Provide non-emergency ambulance transportation from Skilled Care Centers, Nursing Homes, and personal residences for non-ambulatory patients for scheduled doctor appointments and dialysis.
- Litton Ambulance Service, Inc. proposes to house, staff, and equip seven ambulances as follows:
  - Four Advance Life Support units and three Basic Life Support units, all located in Jefferson County.
  - One EMT-B and one Paramedic of each ALS unit scheduled
  - Advance Life Support equipment on each ALS unit
  - Two EMT-B's on each BLS unit scheduled
  - Basic Life Support equipment on each BLS unit
  - Radios frequencies including 155.220, 155.2650, 155.2200, and 155.340 for telemetry as well as cell phones equipped for telemetry on all units
  - Light extrication equipment
- Litton Ambulance Service, Inc. agrees to schedule 2 units, 24 hours a day, 7 days a week for emergency calls. Litton Ambulance Service, Inc. will schedule additional crews for non-emergency calls and scheduled events as needed.
- Litton Ambulance Service, Inc. expects to receive approximately 2400 emergency ambulance calls per year.
- Litton Ambulance Service, Inc. expects the level of care for these calls will be as follows:
  - 45% BLS Emergency
  - 55% ALS Emergency
- Litton Ambulance Service, Inc. will retain on file all emergency personnel licenses, certification, and accreditations. Copies of these will be provided to the Jefferson County Board upon request.
- Litton Ambulance Service, Inc. provide Worker's Compensation insurance for all its employees.
- Litton Ambulance Service, Inc. provides malpractice insurance and comprehensive liability insurance, each with minimum combined single limit coverage as specified in Illinois State Statutes.
- Litton Ambulance Service, Inc. enforces equal employment opportunity and assures employees maintain professional conduct and appearance.
- Litton Ambulance Service, Inc. responds to calls from Jefferson County 911 system, Mt. Vernon City 911 system, Hospitals, Skilled Care Centers, Nursing Homes, and Private Callers.

- Litton Ambulance Service, Inc. maintains mutual aid agreements with ambulance services in the surrounding area. Mutual aid is and will be called during times of excess call volume or disaster.
- Litton Ambulance Service, Inc. is inspected by the Illinois Department of Public Health and the North Egypt EMS system on a yearly basis. Illinois Department of Transportation inspections are completed twice yearly. Copies of documents are filed with the County Clerk Office and will be provided to Jefferson County Board.
- Litton Ambulance Service, Inc. will endorse a written contract with the Jefferson County Board, and agree to re-assess the contract on a schedule established by the board.
- Litton Ambulance Service, Inc. fees for ambulance service are directly related to the federal Medicare fee schedule, and accept Medicare assignment.

### **30-2-13**      CONTRACT TO PROVIDE EMERGENCY AMBULANCE SERVICE

(This Amendment #1 received from State's Attorney Jeffrey M. Bradley on May 26, 2009, to add this new section as approved when Code Book adopted.)

#### **Contract to Provide Emergency Ambulance Service**

1.      **Contract Identification.**

**Governmental Entity:** Jefferson County Illinois, acting pursuant to the Provisions of 55 ILCS 5/5-1053.

**Subject:** Emergency Ambulance Services to or from points within and without Jefferson County.

2.      **Parties.** The County of Jefferson in the State of Illinois (County), and the following named Contractor mutually agree and promise as follows:

Contractor:

3.      **Term.** The effective date of this contract is \_\_\_\_\_ a.m. on \_\_\_\_\_. The contract terminates at \_\_\_\_\_ midnight on \_\_\_\_\_ unless sooner terminated as provided elsewhere herein.

4.      **Payments.** The Contractor operates a fee-based enterprise and the parties contemplate no monies or other capital consideration as the consideration for this agreement. The Contractor acknowledges that the grant of the franchise hereunder and that granted

pursuant to the other ordinances and resolutions of Jefferson County are good and adequate consideration in support hereof.

5. **County's Obligations.** County shall agree for the provisions of 55 ILCS 5/5-1053, for the provision and operation of an ambulance service and shall fix fees from time to time not exceeding the reasonable cost of the service and will establish other regulations not inconsistent with the statutes or regulations of the Illinois Department of Public Health.
6. **Contractor's Obligations.** Contractor shall provide those services and carry out that work described in the "Proposal for Service" attached hereto which is incorporated herein by reference, and shall be subject to all the terms and conditions contained or incorporated herein. Contractor will provide, upon request of the County, any performance data or records of its compliance with state and federal law and regulation, which is not otherwise specified herein but which may be required from time to time to facilitate the County's performance review of the Contractor's compliance with the terms hereof and with the Contractor's compliance with state and federal law and regulation.

Contractor will provide proof of insurance from time to time as its insurance is acquired or renewed or when specifically requested by the County, but at a minimum will provide proof of insurance within the first ten (10) calendar days of each January and within the first ten (10) calendar days each July.

7. **Mutual Obligations.** Both County and Contractor agree to take appropriate steps to maintain confidentiality of patient data and to comply fully with requirements of State and federal law, including the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, as applicable.
8. **Legal Authority.** This Contract is entered into under and subject to the following legal authority: Chapter 55 of the Illinois Compiled Statutes Article 5, Section 5, and Paragraph 1053 (55 ILCS 5/5-1053).
9. **Special Conditions.**
  - A. The Contractor's performance of the delivery of emergency services shall be reviewed following each six (6) months of performance after the execution of this agreement and if, in the sole judgment of the County, the performance of the Contractor is, for any reason deemed inadequate to serve the needs of the County and its residents, the contract herein may

be terminated with ninety (90) days written notice to the Contractor. Said notice shall advise the Contractor of majority action of the Jefferson County Board, taken at a regular or special meeting at which the Contractor has had an opportunity to address the Board, and shall be delivered to the Contractor's ordinary place of business by certified mail. Within that time period or later the County may solicit contractual proposals from other emergency service providers. Nothing herein shall limit or prevent the Contractor herein from submitting a proposal for service during that period and it shall be solely within the judgment of the County whether any new proposal adequately addresses any reasons that resulted in the early termination of this agreement.

Should the Contractor be in any material breach of this agreement, this contract is subject to termination within thirty (30) days written notice to the Contractor in the manner provided above. Said notice shall include specifications of the manner and circumstances of the breach of the agreement.

A material breach shall include, but is not limited to, one or more of the following:

- (1) A failure of the Contractor to operate the ambulance service system in a manner which enabled County and Contractor to remain in substantial compliance with the requirements of the applicable Federal, State and County laws, rules and regulations.
- (2) Falsification of information or records or data supplied to the Contractor to the County including by way of example but not by way of exclusion, dispatch data, patient report data, response time date, financial data or falsification of any other data required under this Contract.
- (3) Failure to maintain equipment in accordance with good maintenance practices.
- (4) Failure to maintain data reporting obligations in a timely manner.
- (5) Failure to maintain the licensing and certification requirements of the service, its equipment and personnel as elsewhere recited herein.
- (6) Chronic and persistent failure of Contractor's employees to conduct themselves in a professional and courteous manner, or to present a professional appearance.
- (7) Failure of Contractor to provide and maintain the required insurance and performance security bond, if applicable.

(8) A failure of the Contractor to perform according to the terms of the most recent proposal of service which the contractor has submitted to the Jefferson County Board and the proposal of the Contractor is incorporated herein by reference as though fully set forth and its obligations are agreed by the parties to be binding as additional terms of this agreement.

In the event of an **emergency** situation or any situation in which the Contractor, for any reason, is unable to perform the adequate delivery of ambulance services or for any reason is prevented from adequate performance and in the sole judgment of the County the public health and safety are endangered the County shall give notice to the ambulance service and a reasonable opportunity to correct the service nonperformance or deficiency. If the Jefferson County Board finds that a breach of this agreement has occurred and that health and safety would be endangered by allowing the Contractor to continue providing services, Contractor shall cooperate fully with the County to effect the turnover of services to the County or some other provider, as the County may determine and direct. In such a case, the contract is subject to immediate emergency cancellation and the County may enter a substitute provider contract as soon as seventy-two (72) hours after the determination of emergency notice of cancellation by the Jefferson County Board and with notice having been given forthwith to the Contractor by registered United State’s Mail.

9. **Signatures.** These signatures attest the parties’ agreement hereto.

10. **Proposal:** The proposal of \_\_\_\_\_, dated \_\_\_\_\_, \_\_\_\_\_ and incorporated herein by reference as “Exhibit A” is made a part and term of this agreement as though fully set forth.

11. **Jefferson County Board,** by the authority of a resolution enacted after correct agenda notice and upon a motion and second and a majority vote of the quorum of members present at the regular meeting on \_\_\_\_\_, \_\_\_\_\_.

By \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman Jefferson County Board

ATTEST:  
\_\_\_\_\_  
Jefferson County Clerk & Recorder Date: \_\_\_\_\_

Contractor:

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_