



# JEFFERSON COUNTY BOARD

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*Mrs. Suzy Tate, Executive Assistant*

## FISCAL COMMITTEE MEETING

SEPTEMBER 22, 2016

7:00 P.M.

BOARD ROOM

**Mr. Robert White**  
Chairman  
District #9

**Mr. Jeff Williams**  
Vice Chairman  
District #6

### Board Members

**Mr. Tommy Hayes**  
Chairman  
Public Safety  
District #3

**Mr. Robert Watt**  
Chairman  
Fiscal  
District #10

**Mr. Steve Draege**  
Chairman  
Highway  
District #1

**Mr. Randy Edwards**  
Chairman  
Land, Tax and Appt.  
District #5

**Mr. James Malone**  
Chairman  
Services  
District #13

**Mr. Cliff Lindemann**  
Chairman  
Technology  
District #8

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**Mr. Sean Wilkey**  
District #2

**Mr. Tim Marlow**  
District #4

**Mr. Justin Fulkerson**  
District #7

**Ms. Joyce Damron**  
District #11

**Mr. Wayne Hicks**  
District #12

**COMMITTEE MEMBERS PRESENT: BOB WATT, CHAIRMAN, CLIFF LINDEMANN,  
JAMES MALONE & JEFF WILLIAMS**

**OTHERS PRESENT: ROBERT WHITE, STEVE DRAEGE, JOYCE DAMRON, SEAN WILKEY,  
DAN KNOX, CONNIE SIMMONS, MARTIN BOYKIN, TERRY KNOWLES & SUZY TATE**

Board Chairman Robert White informed those present that Jefferson County did not spend \$25,000 for a depth finding study at the Ina Boat Ramp. This was done by the Corp. of Engineers. Jefferson County only spent money for a marketing study. This project is moving forward very well at this time.

Treasurer Dan Knox was present to discuss the county's finances. Please see attached documentation.

Animal Warden Martin Boykin informed the committee that one of the trucks is not repairable and needs to be replaced. Quotes for a new Nissan truck, topper and vehicle wrap were received for a total price of \$27,500.00. This truck will be paid for out of the Animal Control Fund which is not a part of the General Corporate budget. Motion by James Malone and seconded by Jeff Williams to recommend to the Full Board to approve the purchase of a truck, topper and vehicle wrap for the Animal Warden's use at a price not to exceed \$27,500.00.

Motion Carried. Vote – 4 aye, 0 nay

Reasons for "after hours" call at the Animal Shelter were discussed. Board Chairman Robert White believes that the fines and fees might need to be restructured if a call of this nature comes up after hours in the future.

Dan Knox and Connie Simmons were present to discuss a new financial software system and contract. The current software is approaching the "end of life" and a new system is necessary. Knox outlined all systems that were researched.

## FISCAL COMMITTEE MEETING – SEPTEMBER 22, 2016

Motion by James Malone and seconded by Cliff Lindemann to recommend to the Full Board to approve the purchase of a new financial software system from CIC at a total cost of \$55,169.00 plus the purchase of a new server at a cost of \$15,022.00 and \$11,280.00 for maintenance agreement every year after the first year.

Motion Carried. Vote – 4 aye, 0 nay

Treasurer Knox also spoke to the committee regarding a payment processing software system for his office. Tipton Systems has given Knox a proposal for this type of system. They have proposed a payment program over a 2 year period at a cost of \$7921.50 each year.

Motion by Jeff Williams and seconded by Cliff Lindemann to recommend to the Full Board to approve the proposal from Tipton Systems for a payment processing software system for the Treasurer's office at a total cost of \$15,843.00 over a 2 year period.

Motion Carried. Vote – 4 aye, 0 nay

Revisions to the per diem language in the County Code Book were reviewed. Knox believes that receipts must be presented before reimbursement to the employee is made. Currently, per diem is given to the employee who is traveling in advance.

Motion by James Malone and seconded by Jeff Williams to recommend to the Full Board to approve the revisions to the per diem language in the County Code Book requiring the traveling employee to present receipts prior to reimbursement.

Motion Carried. Vote – 4 aye, 0 nay

Committee Chairman Bob Watt would like to see "per diem" removed and replaced with a more suitable term pending approval by the State's Attorney.

Motion by James Malone and seconded by Cliff Lindemann to suspend the rules and move agenda item #6 "approval of the FY 2016-17 tentative budget" to the end of the meeting.

Motion Carried. Vote – 4 aye, 0 nay

**FISCAL COMMITTEE MEETING – SEPTEMBER 22, 2016**

Claims were reviewed by the committee.

Motion by James Malone and seconded by Jeff Williams to recommend to the Full Board to approve the paid claims as presented.

Motion Carried. Vote – 4 aye, 0 nay

Motion by Cliff Lindemann and seconded by Jeff Williams to recommend to the Full Board to approve the Payroll Distribution Report as presented.

Motion Carried. Vote – 4 aye, 0 nay

Reports were reviewed by the committee.

Motion by Jeff Williams and seconded by Cliff Lindemann to enter into Executive Session to discuss employee compensation per 5 ILCS 120/2(c)(1)

Motion Carried. Roll Call Vote – 4 aye, 0 nay

Motion by James Malone and seconded by Jeff Williams to come out of Executive Session.

Motion Carried. Vote – 4 aye, 0 nay

The FY 2016-17 tentative budget was presented. Discussion was held on line items. Motion by Jeff Williams and seconded by Cliff Lindemann to recommend to the Full Board to approve the FY 2016-17 tentative budget as presented.

Motion Carried. Vote – 4 aye, 0 nay

Motion by Jeff Williams and seconded by Cliff Lindemann to recess.

Motion Carried. Vote – 4 aye, 0 nay